

Invitation for Bid

Passenger Vehicles for Oahu Region IFB No. HHSC FY 19-006

Issued: October 29, 2018

Invitation for Bids

**Passenger Vehicles for Oahu Region
IFB No. HHSC FY 19-006**

The Oahu Region of the Hawaii Health Systems Corporation (HHSC) is requesting bids from qualified vehicle sales companies for two (2) passenger vehicles.

The IFB may be obtained electronically from the following website:
<http://www.maluhia.hhsc.org/procurement/notices/>

Bid Deadline

All bids must be received and time stamped by HHSC by November 9, 2018 up to 2:00 p.m. Hawaii Standard Time. Bids shall be submitted to the Purchasing Office located in the basement of Maluhia at 1027 Hala Drive, Honolulu, Hawaii 96817. Bids via e-mail is acceptable and shall be sent to skawai@hhsc.org by the deadline.

Minimum Specifications

Model Year	2018 / 2019
Model	Toyota Rav4 or similar
Engine	4 cylinders minimum
Transmission	Automatic
Steering	Power or power assisted steering
Brakes	Power or power-assisted with anti-lock braking system
Interior	Bucket front seats, cloth Height adjustable driver seat Air conditioning AM/FM radio
Exterior	Intermittent wipers
Color Paint	White or Comparable
Other	4-wheel ABS Four (4) Doors Factory tinted glass Front and Rear All Weather Floor Mats Car Remote Alarm and Key FOB
Warranty	36 month/36,000 warranty

Submittals

Interested Bidder's shall submit the following to be considered a responsive bidder by the deadline:

1. Bid Form (Appendix A)
2. Hawaii Compliance Express - HCE (Compliant with all State and Federal statutes)

Additional Fees and Charges

Bidders shall include all applicable fees, charges, surcharges, shipping/handling, delivery or any other charges associated with this solicitation in the price submitted. The HHSC will be obtaining it's own license plate through the State of Hawaii DAGS.

Hawaii General Excise Tax (GET): Unless otherwise stated in this solicitation, bidders shall include all applicable taxes in the price submitted. The Hawaii General Excise Tax (GET) shall not exceed 4.712% for the island of Oahu.

Deliver

The vehicle shall be delivered to Maluhia no later than December 7, 2018.

Vendor Registration in Hawaii Compliance Express (HCE): Bidder can register at <https://vendors.ehawaii.gov/hce> via an annual subscription fee and should subscribe prior to responding to a solicitation. For more information visit the HCE Section of the FAQs at <http://spo.hawaii.gov/faqs/#tabs-4>

Bid Evaluation

Each bid offer will be reviewed for exact conformity of the requirements in the IFB, known as a responsible bid. Information provided in/with the bid offer will be used to determine whether the interested bidder has the technical and financial capacity to deliver the goods or services, known as a responsive bid.

Method of Award

The contract will be awarded to the lowest responsive and responsible Bidder whose bid meet the requirements and criteria set forth in the solicitation documents and as determined by the HHSC.

In the event that the total lump sum base bid for of all bidders exceed the project control budget, the HHSC shall reserve the right to make an award to the apparent Low Bidder and seek additional funds and increase the control budget or reduce the scope of work meet the control budget.

OTHER CONDITIONS FOR AWARD

The HHSC reserves the right to reject any and/or all bids and waive any defects when, in its opinion, such rejection or waiver will be for the best interest of the HHSC;

The award of the contract shall be conditioned upon funds being made available for these projects and further upon the right of the HHSC to hold all bids received for a period of sixty (60) days from the date of the opening thereof, unless otherwise required by law, during which time no bid may be withdrawn.

Addenda

Addenda to the IFB will be posted on the website listed above.

For any inquires, please contact Scott Kawai, Contracts Manager at (808) 778-1728 or by email at skawai@hhsc.org.

Maluhia
1027 Hala Drive
Honolulu, Hawaii 96816

BID FORM

IFB No. 19-006 Passenger Vehicle

TO: Scott Kawai, Senior Contract Manager

FROM: _____

SUBJECT: IFB No. 19-006 Oahu Region passenger vehicle

After carefully examining the IFB No. 19-006, the Bidder submits the following quote for the passenger vehicle:

--

_____ (Dollars)

Make and Model of vehicles: _____

Other information:

Name of Business: _____

Address: _____

Phone: _____

Email: _____

Federal TAX ID: _____

State Tax ID: _____

Business is a: Sole Proprietor Partnership Corporation Joint

State of Incorporation is: _____

Respectfully Submitted:

Signature

Date

Printed Name

Title